

## Delivery Policy

### **1. Introduction**

- 1.1 In this policy we [Dubhaus] set out details of the delivery methods, periods and charges that apply to orders for our [Dubhaus] products made through our website [www.dubhaus.co.uk](http://www.dubhaus.co.uk) or by telephone or email.
- 1.2 This policy is a legally binding document, and this policy shall form part of the contract of sale between you and us made under our terms and conditions of sale.

### **2. Free delivery**

- 2.1 From time to time we may offer free delivery on some of our products
  - (a) Free delivery can only be offered to Mainland UK only.
  - (b) Free delivery is not available on Engine's or Gearboxes.

- 2.2 All other orders will be subject to delivery charges as detailed in Section 5.

### **3. Geographical limitations**

- 3.1 We will [usually be able to] deliver to the following countries and territories: England, Central Scotland, Wales, and Northern Ireland.
- 3.2 We may from time to time agree to deliver products to other countries and territories.

### **4. Delivery methods and periods**

- 4.1 The methods that we use to deliver our products, and the time periods within which delivery is usually completed, are as follows:
  - (a) if your delivery address is on the United Kingdom mainland], you will be able to select Hermes, Royal Mail, Parcelforce, and the typical period for delivery of products by this method is 3 working days.

- (b) If an expedited delivery service is selected [or requested] this will [typically] be 1 working day, however, this is dependent on the delivery company selected at the time of purchase.
- 4.2 If you place your order by 2:00pm GMT on a working day, these time periods run from the close of business on that day; if you place your order after 2:00pm GMT on a working day, or on a non-working day, these time periods run from the close of business on the next following working day.
- 4.3 The delivery periods set out in this Section 4 are indicative only, and whilst we will make every effort to ensure that you receive your delivery in good time, we do not guarantee delivery before the end of the stated period.
- 4.4 We may conduct fraud screening checks before dispatching the product, and these checks may delay your delivery. If the delivery is likely to be delayed because of fraud screening checks, we will notify you.

## 5. **Delivery charges**

- 5.1 Delivery charges will be calculated by our website and automatically applied to your order during the checkout process, or alternatively quoted by us].
- 5.2 Applicable delivery charges will depend upon the delivery method you select, the location of the delivery address, and the size and weight of the products in your order.
- 5.3 Our delivery charges are as follows:
- (a) in respect of Royal Mail, delivery charges will be £2.99.
  - (b) in respect of Hermes, delivery charges will be £4.99.
  - (c) in respect of Parcelforce, delivery charges will be £6.99 for Parcelforce 48 or £8.99 for Parcelforce 24.

## 6. **Delivery tracking**

- 6.1 Delivery tracking is available in respect of Hermes and Parcelforce.

- 6.2 To track your delivery, enter your tracking number (which is provided in your order confirmation email) into our delivery service provider's website [here](#): for Hermes.  
[here](#): for Parcelforce.

**7. Receipt and signature**

- 7.1 All deliveries must be received in person at the delivery address, and a signature must be provided. [Exceptions apply due to COVID-19]
- 7.2 Our delivery service provider will notify you in advance of attempting to make a delivery requiring signature. [Exceptions apply due to COVID-19]

**8. Additional deliveries**

- 8.1 If an initial delivery attempt is unsuccessful, our delivery service provider will make at least 1 more attempt to deliver the products in your order.

**9. Collection**

- 9.1 If your products remain undelivered despite our delivery service provider making [at least 1 more attempt] to deliver them, the delivery service provider will leave a card at your address, with instructions on how you may collect your products, including a time limit for collection.

**10. Delivery problems**

- 10.1 If you experience any problems with a delivery, please contact us [using the contact details that we publish on our website or otherwise notify to you].
- 10.2 If our delivery service provider is unable to deliver your products, and such failure is your fault, [and you do not collect your products from our delivery service provider within the relevant time limit], we may agree to arrange for re-delivery of the products; however, we reserve the right to charge you for the actual costs of re-delivery (even where the initial delivery was free of charge).
- 10.3 An indicative list of the situations where a failure to deliver will be your fault is set out below:

- (a) you provided the wrong address for delivery.
- (b) there is a mistake in the address for delivery that was provided.
- (c) the address for delivery is not reasonably accessible.
- (d) the address for delivery cannot safely be accessed.
- (e) if in-person receipt is not required, there is no easy and secure means of leaving the products at the address for delivery and there is no person available to accept delivery; or
- (f) if in-person receipt is required, there is no person available at the address for delivery to accept delivery and provide a signature.